

# **DELAWARE HOSA**

## **BYLAWS**

### **ARTICLE I**

#### **NAME**

The name of this organization shall be **DELAWARE HOSA**.

### **ARTICLE II**

#### **PURPOSE**

The primary purpose of Delaware HOSA is to serve the needs of its members and strengthen the Health Sciences Education (HSE)-HOSA Partnership in the following ways:

- a. Foster programs and activities which will develop:
  1. Physical, mental and social well-being of the individual;
  2. Leadership, character and citizenship; and
  3. Ethical practices and respect for the dignity of work
- b. Foster self-actualization of each member which contributes to meeting the individual's psychological, social and economic needs.
- c. Build the confidence of students in themselves and their work by providing opportunities to assume responsibilities and by developing personal and occupational competencies and social skills that lead to realistic choices of careers and successful employment in the health care field.
- d. Promote inter-organizational relationships with professional groups, businesses, industries and other organizations.
- e. Recognize individual achievement in scholarship, occupational skills or services rendered, by providing recognition and awards.

- f. Promote involvement in current health care issues, environmental concerns and survival needs of the community, the nation and the world.
- g. Establish and maintain chapters in good standing with Delaware HOSA.

### **ARTICLE III**

#### **MEMBERSHIP**

##### **Section 1. Membership Composition.**

Delaware HOSA is a state organization of, by and for students who are enrolled in middle, and secondary students enrolled in state-approved health science programs.

**Section 2.** Delaware HOSA State Association will be chartered by the National HOSA and may be composed of the following divisions: middle, secondary and alumni.

**Section 3.** The Middle School Division shall be composed of middle school students who are enrolled in a health science pathway.

**Section 4.** The Secondary Division shall be composed of secondary students who are enrolled in a health science, general science, or International Baccalaureate program of study and planning to pursue or pursuing a career in the health professions. This includes freshman students who are intending to enroll in a health science program of study and senior students who have completed a health science program of study.

**Section 5.** The Alumni Division shall be composed of persons who have been a member of HOSA. Alumni Division members shall not pay affiliation fees, and may not vote, make motions, hold office or compete in events.

**Section 6.** Competitive Event registration fees will be determined and approved by the Delaware HOSA Advisory Committee. National affiliation fees for students must be received by National HOSA on or before February 1 of that same year.

## **ARTICLE IV**

### **OFFICERS**

**Section 1.** Selected Officers:

A team of state officers shall consist of; a President, and four Vice-Presidents.

**Section 2.** Duties of Officers:

- a. HOSA Officers shall make themselves available, as necessary, in promoting the general welfare of HOSA.
- b. The President shall preside at the Delaware HOSA Leadership Conference and all HOSA officer meetings, make committee appointments (unless otherwise provided) and develop with the assistance of the Delaware HOSA State Advisor an Annual Plan of Work.
- c. The President Elect shall be an officer that demonstrates exceptional leadership potential prior to their senior year of high school. This position will be granted to a student officer as deemed appropriate by the State Advisor.
- d. The Vice Presidents shall serve Delaware HOSA in any capacity as directed by the President and shall assume the duties of the

President in his/her absence. The Vice-Presidents shall promote the growth and development of their HOSA Divisions within their areas in accordance with the Annual Plan of Work. They shall be responsible for membership, recruitment, and providing information about Delaware HOSA. They shall be responsible for community/service projects and fundraising endorsed by Delaware HOSA. They shall serve as members of the Nominating Committee and in any other capacity as directed by the President.

**Section 3.** Candidates are eligible for office when they:

1. are Active HOSA members in good standing;
2. are endorsed by the Chapter, Chapter Advisor, school principal and parent if enrolled in a secondary program;
3. submit an Candidate Application Form to the State Advisor;
4. Submit unofficial school transcripts; and
5. have a 2.5 GPA

**Section 4.** Candidates for each office shall submit required information to the Delaware HOSA office via their respective HOSA Local Advisor to the Delaware HOSA State Advisor by a designated date. This information shall include:

- a. A Delaware HOSA nomination form, which includes the candidate statement, local advisor's statement, parent (guardian) statement of support, and school statement of support and signatures.
- b. An unofficial student transcript that verifies academic performance for the current school year.

**Section 5.** Candidates will be interviewed by the election committee consisting of current senior officers and/or the Delaware HOSA State Advisor and designee(s) to determine eligibility as a Delaware HOSA officer candidate.

**Section 6.** Student officers shall be elected by the committee to serve one year or until their successors are selected.

**Section 7.** In the event of a vacancy in the office of President, a Vice President shall succeed to that office by appointment by the State Advisor.

**Section 8.** Delaware HOSA State Officers interested in being a National Officer candidate must have a recommendation from the State Advisor prior to pursuing candidacy.

## **ARTICLE V**

### **MEETINGS**

**Section 1.** A Delaware HOSA Conference and related meetings shall be held each year with the time and place to be designated by the Delaware HOSA State Advisor.

**Section 2.** Delaware HOSA shall exercise its membership voting privileges at the HOSA International Leadership Conference through voting delegates. Voting delegates shall be allowed each Division (Secondary and Postsecondary/Collegiate) based upon national membership and according to the following formula:

<u>Membership</u>	<u>Voting Delegates</u>
0-25	0
26-100	1
101-1000	2
1001-3000	3
3001-5000	4
5001-7000	5
7001-9000	6
9001-11000	7
11001-13000	8
13001-15000	9
15001-17000	10

17001-19000	11
19001 – 21000	12

One alternate delegate should be selected for each delegate. The appointment of delegates shall be made according to membership reported sixty (60) days prior to the National Conference.

## **ARTICLE VI**

### **Delaware HOSA Officer Team**

**Section 1.** The Delaware HOSA Officer Team shall be composed of all officers of Delaware HOSA as designated in Article IV, Section 1.

**Section 2.** The Delaware HOSA Officer Team shall meet at least four times per year. Meetings shall be held, either in person or by telephone conference call, at the call of the Delaware HOSA President or the State Advisor.

**Section 3.** The Delaware HOSA Officer Team shall be responsible for assisting in planning and conducting the Delaware State Conference, as well as assisting in the annual HOSA Plan of Work.

## **ARTICLE VII**

### **PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of **Robert's Rules of Order, Newly Revised**, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the Bylaws or corporate charter of HOSA, Inc. and any special rules the organization may adopt.

## **ARTICLE VIII**

### **SUPERVISION**

- Section 1.** The State Advisor of Delaware HOSA, Education Associate for Health Science Education Programs, will be responsible for the supervision of Delaware HOSA, state officers, Delaware HOSA Leadership Conference and all related activities.
- Section 2.** The Delaware HOSA Management Team will consist of the State Advisor, Program Manager, Program Assistant, Program Advisor, and the Competitive Events (CE) Committee.
- Section 2.** The Delaware HOSA Advisory Committees will assist HOSA's growth and development and will be appointed as deemed necessary by the Delaware HOSA State Advisor. The Advisory Committee will consist of local education advisors.
- Section 3.** The Delaware Department of Education CTSO Administrative Associate will furnish an annual audit to each chartered association.

## **ARTICLE IX**

### **EMBLEM AND COLORS**

- Section 1.** The emblem of HOSA is a circular design with a triangle inside containing the symbolic figure of a person and hands. The design is described and protected from infringement by trademark registration numbers as filed with the United States Patent Office. The use of this emblem will be governed through each chartered state association under policy established by the Board of Directors.
- Section 2.** The colors of HOSA are navy blue, maroon and white.
- Section 3.** The HOSA slogan is "Health Science and HOSA: A Healthy Partnership."
- Section 4.** The HOSA tagline is "HOSA—Future Health Professionals."

## **ARTICLE X**

### **AMENDMENTS**

These Bylaws may be amended by a majority vote at any Delaware HOSA Advisory Committee meeting, provided the amendment has been proposed by the Delaware HOSA State Advisor. Proposed amendments must be submitted in writing at least sixty (60) days before a scheduled Delaware HOSA Advisory Committee Meeting.